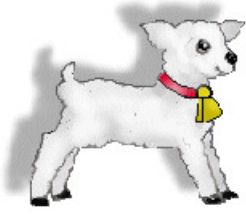


Precious Lamb Christian School

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www.PreciousLambChristianSchool.com



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Administrator and Teacher - Carly Kouba
Teacher Assistants - Jennifer DeRossett
Shalom Baggett

Precious Lamb Christian School offers a quality Christian education in a friendly and caring atmosphere. The purpose of this school is to teach the students about God's love and how to live according to Biblical truths and to give the students an excellent education. We will strive for excellence in all areas as we work to do our best in serving the Lord Jesus Christ.

Beginning of School

First day for K5 and 1st **Thursday, August 14th**
School starts at **9:00 a.m.**

First day for K4 (K5 & 1st also attend) **Friday, August 15th**
School starts at **9:00 a.m.**

Thursday and Friday Dismissal **12:00 p.m.**

Second and Third Week Hours

Monday-Friday 9:00 – 2:30
K5 and 1st Grade attend Monday – Friday
K4 attends Monday, Wednesday, Friday

In the morning before school, each child will come directly to his classroom. It is best to leave the child with the teacher on the first day. When the parent remains in the classroom, it makes the period of adjustment more difficult for both student and teacher.

Make sure the school has a copy of the student's birth certificate and immunization record. Immunizations must be up-to-date.

Arrival

School starts at **8:00 a.m.** Please do not drop students off before 7:45 a.m. Parents may walk children into the classroom or drop them off at the front gate. Please do not stop in front of or block the first two parking spaces by the gate.

Students are marked tardy after 8:05 a.m.; and if more than 2 hours late, they will be considered absent a half of a day. If a student is tardy more than 5 times in a grading period, they will have a 30 minute detention after school, and the parent will have to pay \$10. The detention and \$10 fee will happen for every tardy after the first five until the start of the next grading period. At such time, the student will start again with zero tardies. The tardiness policy will begin enforcement on September 2nd.

Dismissal

Monday – Thursday 3:00 p.m. Friday 12:00 p.m.

Students will be brought to the parking lot. For safety reasons, parents should park by the sidewalk because students will not be allowed to walk alone across the parking lot to a parked car. People, other than the parents, will need proper authorization or identification in order to pick up a student.

Students who leave school during the day should give an early dismissal note from their parents to the teacher.

Dress Code

Clothing should be clean, comfortable, properly fitted and suitable for sitting on the floor, playing outdoors, and allow for plenty of room for movement activities. Paint smocks are provided for art time and water play. Do not send students in clothes that cannot get dirty. Children should be appropriately dressed for the weather.

Girls: Dresses with sleeves, jumpers with shirts, or skirts and shirts. All must be below the knee. Tights, leggings, or shorts may be worn underneath outer garments.

Boys: Pants (not shorts) with shirts. Elastic waist pants are preferred to promote independence during bathroom breaks. Hair should be tapered in the back, not touching the collar and trimmed neatly on the sides, not over the ears.

No earrings or makeup on the girls and no necklaces or earrings on the boys. No excessive jewelry on the girls.

Girls' and boys' shirts must have sleeves. Clothing may have pictures of general themes such as sports, animals, vehicles, flowers, and designs, which may include writing. The list for the limited selection of licensed characters that may be worn is as follows:

Bob the Builder, Dora, Diego, Winnie the Pooh friends, Hello Kitty, Nemo, Strawberry Shortcake, Cars, Handy Manny, Curious George, and Care Bears

Lunchboxes, backpacks, jackets, and shoes should also follow these guidelines regarding acceptable themes. It is important that your child's shoes be comfortable and allow them to run and climb safely. Tennis shoes, or other enclosed shoes, with traction soles and either laces or Velcro closures are the best choice. No flip-flops or strapless shoes because these are not safe on the playground equipment.

Each child must have an extra set of clothes to keep at school, including underwear and socks. The extra set of clothes, jackets, backpacks, and lunch boxes should be clearly labeled with the child's name.

Bathrooms are located close by, and the children are encouraged to use them frequently. We recognize, however, that occasional accidents can occur, especially if a child is not feeling well on a particular day. To handle this situation, if a child wets or soils his pants, the teacher will assist in cleaning and changing the child using the extra set of clothes.

Enrollment and Fees

Enrollment Ages:

K4 Four years old by December 1st

K5 Five years old by December 1st

Registration Fee: \$50 / child (Non-refundable, due when registering)

Book Fee: K4 \$55 K5 \$85 1st & 2nd \$115 Due Aug. 15th

Tuition: 10 months - July 15th through April 15th

Five-year-old Kindergarten – 2nd Grade

Five days per week

\$3500 / 10 months

Four-year-old Kindergarten

Three days per week (Monday, Wednesday, Friday)

\$1500 / 10 months

Additional tuition charges may apply in accommodating students who require individual education services.

Along with registration forms, parents must provide a copy of the birth certificate and immunizations.

Any time an address or phone number (home or work) is changed, please notify the school office.

Communication

Open communication is vital to your child's successful experience in school. Suggestions are always welcome by way of a written note, e-mail, or private conversation in person or on the phone. All suggestions will be greatly appreciated and thoughtfully considered. Parents are encouraged to set up an appointment with the teacher to discuss any problems or questions.

Newsletters will be sent home once a month informing parents of what the students have been doing and what events upcoming. Three times throughout the year there will be a group meeting with all the parents in which the teacher presents what has been taught in the classroom. An agenda will be sent home prior to each meeting. Parents may come observe the classroom once arrangements have been made prior to the day when the observation is to occur.

Parents are asked to apply the Matthew 18:15 principle when dealing with possible issues. Simply stated, first go to the person "causing" the conflict. Approach the person with humility and state the concern to make sure your understanding of the situation is accurate. For example, if a parent is concerned about the teacher, the parent should approach the teacher (not other parents, not students) to validate the concern. If the concern is legitimate and an understanding is reached, the goal is achieved.

Parent Involvement

Parents' involvement in their child's schooling is important both at school and at home. Some ways parents may become involved:

- ❖ Be a chaperone for field trips.
- ❖ Volunteer to help in the classroom for special events.
- ❖ Visit the school whenever you can. Parents may come observe the classroom once arrangements have been made prior to the day when the observation is to occur.
- ❖ Tell the teacher what your child likes --special foods, games, and things to talk about.
- ❖ Show your child you are happy about all the new things he is learning to do by displaying his artwork or special projects and talking about them at home.
- ❖ Attend scheduled parent meetings and conferences.
- ❖ Donate or gather items pertinent to the current subject.
- ❖ Clean the classroom.
- ❖ Help prepare classroom materials for future lessons.

Scholarship Fund www.azscholarships.org

We are living in exciting and blessed times in Arizona as it relates to private education. The state sponsored Tuition Tax Credit is one of the most significant opportunities that Arizona citizens have in redirecting most of their state taxes to private education!

All parents requesting scholarships must register with the Arizona Scholarship Fund on their website and follow all instructions before any money can be applied toward tuition. Parents must maintain their account. The school can give suggestions, advice, and guidance on obtaining scholarships. Students enrolled in K4 are not eligible to receive scholarship money, but they may begin having contributions deposited into their child's scholarship fund. There are opportunities to earn money for tuition by helping out with jobs around the school or by raising money for the School's General Scholarship Fund. This year we are also working with various school tuition organizations (APESF, ASCT, TOPS, IBE, and School Choice Arizona) in order to obtain any additional scholarship money that may be available.

Evaluation

All students will have a progress report or report card sent home at the end of each grading period. Parents will be updated on their child's progress every three weeks by way of email, phone, or progress report. Individual conferences will be arranged for an in-depth discussion if a student is struggling.

Snacks and Lunches

Make sure they eat a hearty breakfast to last them until 9:30 a.m.

Please follow these guidelines for packing lunches:

- ◆ Pack a main item (sandwich) and three small items such as fruit, vegetable, crackers, chips, or cookies
- ◆ Two 4 oz. milk or juice (one for snack and one for lunch) preferably with a lid
- ◆ No carbonated drinks or candy
- ◆ Please send a napkin and spoon if needed
- ◆ Send food in a lunch box or bag

All uneaten food will stay in lunch box so the parent can see how much food is eaten daily and make adjustments, if necessary. A water cooler will be available. Refrigeration will not be available, so re-freezable ice packs will be needed.

Hot lunches will be available this year at a nominal fee. Each month a calendar will be sent home and posted online informing you of the options. The teacher will take lunch count at the beginning of each day. A punch card will be available for those who plan to purchase hot lunch often.

Discipline Policy

Classroom management using structured habits and procedures will establish a disciplined environment that will minimize the likelihood that children will engage in inappropriate behavior.

The majority of discipline will come from communicating expectations and positively encouraging and rewarding the correct behavior. For incorrect behavior, children will be respectfully disciplined in love using re-direction, time out, loss of privileges, and talking with the student about the correct behavior. Parents will be informed quickly if a behavior becomes disruptive and be asked for cooperation in guiding the child to obedience and respectfulness. All communications with the parents will be kept in strict confidence.

The following behaviors are not acceptable:

- Disrupting the classroom.
- Endangering the health or safety of children or teacher.
- Continuous refusal to follow acceptable rules of behavior.
- The use of profanity, vulgarity, or obscenities.
- Theft or damage of school or private property.
- Leaving the premises without permission.

Field Trips

Field trips will be planned throughout the year to enrich the kindergarten curriculum. These trips will be announced in advance, and parent volunteers will be asked to sign up to go along as chaperones. Parents will need to sign a permission form each time.

Supplies

Students only need to bring their own lunchbox and backpack. All other supplies will be provided by the school.

Illness and Injuries

Children who become ill during the day should be picked up as soon as possible after notification by the teacher. Children must be fever free and free of digestive problems for a 24 hour period before returning to school. Communicable diseases must be reported to the school so that other parents may be informed of exposure. Common examples are pinkeye, strep throat, stomach flu, and chicken pox.

Parents will be notified in cases of severe bumps or cuts.

Medications

If it is necessary for the school to administer medicine, a form must be filled out specifying the correct dosage and the time the child should receive the medicine.

Parents should apply any sunscreen, lip balm, or other ointments on their children before they arrive at school. We recognize that special circumstances may exist that require the teacher to administer an item of this kind. In order to do this, we must have written instructions and the item must be in its original container.

Absences

If your child will be absent please call before 8:30 a.m. that day. When a child has been absent, he should bring a written excuse when he returns to school. A written note signed by parent is needed for an absence to be excused. If the absence is excused, arrangements may be made for the student to stay after school to work with the teacher. When the teacher is absent, the days missed will be made up promptly.

Excused absences: Illness, Death or imminent death of a family member, or Religious occasions

For optional absences, the parents are responsible for informing the teacher ahead of time and with helping the student complete the makeup work. Parents must also compensate the teacher for the extra effort in providing the makeup work, \$5 if the student is going to be absent three days or less, and \$10 for four or more days.

Birthdays

Parents may send special treats for a child's birthday or bring the treats at snack time. To avoid hurt feelings, please do not send party invitations to school unless either all the girls or all the boys are invited.

Show and Tell

Children may bring toys, stuffed animals, blankets, or other special items to school. The items must remain in their backpack until play time or show and tell. The school is not responsible for the loss of any items.

Special Tip; for a Positive Educational Experience

- Your attitude is contagious! Be positive and confident about your decision to enroll your child in kindergarten. You have made a wise decision! Your little one will reflect your confident, positive attitude.
- When dropping off your child in the morning, don't linger but be sure to tell your child good-bye and remind them that you will be there to pick them up in a little while. A quick, clean, confident break will be best for both you and your child. As soon as you are gone, your child will quickly become absorbed in the activities of the day.
- Be sure your child gets plenty of sleep and a good breakfast before coming to school.
- Encourage your child to tell you about his day at school and focus on the positives. However, don't press the issue if your child doesn't seem to have much to say - some kids just don't keep their parents informed as well as others!
- Check with the teacher for activities you can do at home to carry through on the things done in school. Let your child teach you fingerplays and songs. Your interest and involvement will give your child a great sense of achievement and importance.
- Please read all papers and newsletters, which are sent home with your child. Check your e-mail frequently. Stay informed so your child won't miss out on any of the fun!